



**OPEN GOVERNMENT SUMMIT 101
COMMUNITY COLLEGE OF RHODE ISLAND
BUDDY HACKETT THEATRE
WARWICK CAMPUS
JANUARY 15, 2015
9:00 A.M. – 12:00 P.M.**

- 8:30 – 9:00 a.m. Check-in
- 9:00 – 9:05 a.m. Welcome and Introduction by Raymond M. Di Pasquale, President, Community College of Rhode Island
- 9:05 – 9:15 a.m. Opening Remarks by Peter F. Kilmartin, Attorney General
The Philosophy and Mission of the Department of Attorney General.
- 9:15 – 10:15 a.m. Access to Public Records Act Presentation
Presentation will highlight how to determine whether a document is a public record and how to respond to a citizen's request. Important procedural provisions will be discussed, including how to respond to public record requests and establishing guidelines for public access. Frequent trouble areas and significant legal cases will also be reviewed.
- 10:15 – 10:30 a.m. Break
- 10:30 – 11:30 a.m. Open Meetings Act Presentation
Presentation will highlight how to determine when the Open Meetings Act applies and when an executive session is appropriate. Other statutory requirements, such as posting notice, amending school committee and non-school committee agendas, and maintaining minutes will be discussed. Frequent trouble areas and significant legal cases will also be reviewed.
- 11:30 – 12:00 p.m. Access to Public Records Act and Open Meetings Act Questions and Answers
Questions posed in advance and asked at the Summit will be addressed.

To register email agsummit@riag.ri.gov or contact 274-4400 ext. 2101. Questions may be submitted in advance by e-mail. ClerkBase will be streaming this presentation live over the internet beginning at 9:00 a.m. and a link will be available on the Attorney General's website. This Program is certified for a total of 2 Continuing Legal Education Credits (zero ethics). Attorneys must be physically present at CCRI to obtain CLE credits. This program (live or via video) also qualifies for APRA certification pursuant to § 38-2-3.16.

If communication assistance is needed or any other accommodation to ensure equal participation, please contact the above email or telephone number as soon as possible, but prior to January 12, 2015.

****Agenda Subject to Change****